

TAVISTOCK TWINNING ASSOCIATION

CONSTITUTION

1. **TITLE:** The Association shall be called the TAVISTOCK TWINNING ASSOCIATION.

2. **AIM:** To promote by all possible means friendly relationships with Tavistock's twin towns and to this end to encourage social, educational and cultural exchanges which will involve all age groups.

The Association will maintain close links with the Tavistock Town Council and with other interested organisations in order to coordinate twinning activities.

3. **MEMBERSHIP** shall be open to all members of the public who pay the appropriate subscription.

4. **ORGANISATION:**

(a) The Association shall elect, from among its members, a Chairman, a Vice-Chairman, a Secretary, a Treasurer and up to nine ordinary members, who with the Officers, shall comprise the Executive Committee.

The Executive Committee shall have the power to co-opt further members to the Committee and fill vacancies until the next Annual General Meeting.

(b) The Executive Committee can recognise valuable contributions to the Association by members by proposing them as Honorary Life Members, such proposals to be agreed at the following Annual General Meeting.

(c) The Town Mayor shall automatically be invited to be an Honorary Member for his/her term of office.

(d) The Executive Committee shall hold regular meetings to discuss and organise the affairs of the Association. A quorum at such meetings shall consist of the Chairman or Vice-Chairman plus four other Officers or Committee Members.

5. **GENERAL MEETINGS:** The Association shall meet once annually in the month of May, when Officers and Members of the Committee shall be appointed and thereafter as shall from time to time be deemed to be necessary.

At each Annual General Meeting the Treasurer shall present an audited Statement of Account.

6. **EXTRAORDINARY GENERAL MEETINGS** may be requested by a minimum of fifty per cent of the membership at the time. A quorum at such meetings shall consist of an Officer of the Committee plus sixty per cent of the membership at the time.

7. The **SUBSCRIPTION** shall be fixed at the Annual General Meeting.

8. In the case of the **DISSOLUTION** of the Association, the Tavistock Town Council shall act as Trustees of any financial assets.

9. **AMENDMENTS** to the Constitution may only be made at the Annual General Meeting. Proposed amendments must be submitted to the Secretary not less than 28 days prior to the relevant Meeting and circulated to the membership not less than 14 days prior to the Meeting.

Last amended May 2004.